

APPROVE INTERPRETER AND TRANSCRIPTION SERVICES FOR FLCC

WHEREAS, Finger Lakes Community College has determined there is a need to provide interpreter and transcription services; and

WHEREAS, these services are for the 2023-2024 academic year; and

WHEREAS, the estimated cost is approximately \$100,000; and

WHEREAS, the FLCC Board of Trustees Finance & Facilities Committee has reviewed and approved this resolution;

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby accepts this resolution to provide interpreter and transcription services at an estimated cost of \$100,000 for the 2023-2024 academic year for the following vendors:

Empire Interpreting Service, PO Box 312, Homer, NY 13077 at an estimated cost of \$40,000

Vital Signs LLC, 1308 Heather Crest Terrace, Silver Spring, MD 20902 at an estimated cost of \$55,000

Language Matter, Inc., PO Box 2466, King, NC 27021 at an estimated cost of \$5,000; and

BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the FLCC Vice President of Administration & Finance and the FLCC Controller.

Approved by the FLCC Board of Trustees at the meeting on October 4, 2023

October 4, 2023

Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on October 4, 2023, and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 4th day of October 2023.

Penny Hamilton, Assistant Secretary of the Board

AUTHORIZATION TO SIGN A CONTRACT FOR INTERIM FINANCIAL AID SUPPORT

WHEREAS, resolution 34-23, dated June 7, 2023 awarded a contract for interim Financial Aid support in the absence of a Financial Aid Director; and

WHEREAS, ProEducation Solutions has supported Finger Lakes Community college since June 7, 2023;

WHEREAS, the College administration recommends entering into a contract extension between FLCC and ProEducation Solutions at a cost of \$90.00 per hour for an amount not to exceed an additional \$10,000; and

WHEREAS, such a contract will be executed pending successful negotiations of all applicable terms and conditions;
and

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby grants authority to the Vice President of Administration and Finance to execute a contract for financial aid interim support with ProEducation Solutions, 491 Partridge Circle, Sarasota, FL 34236, for the period of September 30, 2023 up to October 31, 2023, at a cost of \$90.00 per hour for an amount not to exceed \$10,000; and

BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the FLCC Vice President of Administration & Finance and the FLCC Vice President of Enrollment Management.

Approved by the FLCC Board of Trustees at the meeting on October 4, 2023

October 4, 2023

Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on October 4, 2023 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 4th day of October 2023.

Penny Hamilton, Assistant Secretary of the Board

**RESCIND RESOLUTION 71-2023 APPROVED ON SEPTEMBER 6TH, 2023
DUE TO A BID RENEWAL RATHER THAN A BID ACCEPTANCE
AS WELL AS A CHANGE IN THE ANNUAL AMOUNT**

BID RENEWAL: MINOR MAINTENANCE SERVICES ON WALLS CONTAINING ASBESTOS

WHEREAS, resolution 65-22 dated, September 7, 2022, awarded a bid for minor maintenance services, bid B22060, for Finger Lakes Community College; and

WHEREAS, resolution 71-2023 dated, September 6, 2023, is rescinded; and

WHEREAS, the bid specifications for bid B22060 allow for up to two additional twelve-month periods for a total of three years, if mutually agreeable by both parties; and

WHEREAS, this would be the first of two renewals available for an additional twelve-month period; and

WHEREAS, the term of this bid commences September 7, 2023 through September 6, 2024; and

WHEREAS, the cost of the contract will increase by 3.2% from prior year, which is within the CPI limits

WHEREAS, this is a demand contract, therefore, the annual cost will depend on budget and usage throughout the contract period with an amount not to exceed \$5,000.00; and

WHEREAS, the FLCC Board of Trustees Finance & Facilities Committee has reviewed and approved this resolution;

NOW, THEREFORE, BE IT RESOLVED, that this Board of Trustees hereby accepts the renewal of AAC Contracting, LLC, 175 Humboldt Street, Rochester, NY 14610, bid B22060 for minor maintenance services of walls containing asbestos for a twelve-month demand contract with a cost of \$154.80 per hour depending on budget usage throughout the contract period, at a term commencing September 7, 2023 through September 6, 2024 at an amount not to exceed \$5,000.00; and

BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the FLCC Vice President of Administration & Finance, the FLCC Director of Facilities & Grounds and the Ontario County Purchasing Director.

Approved by the FLCC Board of Trustees at the meeting on October 4, 2023

October 4, 2023

Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on October 4, 2023, and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 4th day of October 2023.

Penny Hamilton, Assistant Secretary of the Board

APPROVAL TO PURCHASE AUTOS FROM AN EXPIRING AUTO LEASE

WHEREAS, college personnel reviewed the expiring auto lease and have determined purchasing is the best cost effective option; and

WHEREAS, the President's auto and the two Security autos are expiring and available to purchase; and

WHEREAS, if all three autos are purchased, the total price would be \$43,500; and

WHEREAS, the FLCC Board of Trustees Finance & Facilities Committee has reviewed and approved this resolution;

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby accepts the purchase of three autos from the expiring lease with Merchants Fleet Management, 1278 Hooksett Road, Hooksett, NH 03106;

BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the FLCC Vice President of Administration & Finance, and the FLCC Controller.

Approved by the FLCC Board of Trustees at the meeting on October 4, 2023

October 4, 2023

Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on October 4, 2023, and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 4th day of October, 2023.

Penny Hamilton, Assistant Secretary of the Board